

Vespasian Warner Public Library District
Property Committee
September 8, 2022 – 10am Meeting Minutes

Meeting called to order at 10:02 am

Members present: Ed Torbert, Janelle Sams-Thomas

Others present: Samantha Rusk, Lucas Snow, Bobbi Perryman

The minutes from the 2022 meetings on 8/10, 8/24AM, 8/24PM, 8/25, and 8/30 were approved as written. Due to firm interviews, prior meetings did not allow for approval of minutes.

HVAC Engineering Firm Review

The committee reviewed the interview responses from the four firms using a rubric created from the interview questions. Torbert, Sams-Thomas, Snow, and Rusk individually scored each firm before the meeting and all scores/notes were compiled. The four firms were ranked and will be presented to the board for approval at the September 14 meeting.

Meeting adjourned at 11:42 am