

Vespasian Warner Public Library District
Clinton, IL 61727
Board of Trustees Meeting
October 12, 2022

President Kolb called the meeting of the board to order at 6:01 p.m. Roll call was taken with the following members present: Jonah Kolb, Matt Love, Becky Adams, and Logan Redman. Absent was Janelle Sams-Thomas and Stephanie Coonce. Also present: Executive Director Bobbi Perryman, Business Manager Samantha Rusk, Youth Services Manager Corey Campbell, and Assistant Business Manager Logan Janicki.

Minutes—On a motion by Love, the September 14th, 2022, minutes were approved by voice vote.

Approval of Bills—None.

Correspondence—None.

Staff Reports

- Director Perryman described the new local history area in the library.
- The Lincoln History Committee is dissolving, and the library is arranging for rotating exhibits to use the exhibit space in the basement the Committee had been using.
- The library's twitter presence has been improved.
- The board discussed the viability of the Friends of Warner Library group taking over renting out the library's space to Apple 'n Pork vendors.
- The library is returning to a one-day Halloween event as opposed to the week-long events run when avoiding having large crowds in the library due to COVID was a greater concern.

Standing Committee Reports:

- A. Finance—A few certificates of deposit have been renewed. Love suggested having Clifton Larson and Allen present their final audit report in-person to the finance committee.
- B. Property—None.
- C. Personnel—None.
- D. Policy—None.
- E. Ad Hoc Staffing Model—None.

Business Items:

- A. Exhibit Policy—Before allowing community groups to use the exhibit space previously used by the Lincoln History Committee, the library needs a policy outlining how the space can be used to inform interested groups.
 - a. Redman moved to adopt the Exhibit Policy as presented. Motion passed by voice vote.
- B. HVAC Assessment Proposal—McClure Engineering is working on its assessment of the building and a proposal of what work needs to be done to replace the library's HVAC system. Informal estimates from McClure are significantly higher than what the company maintaining the current HVAC system, ENTEC, informally estimated. Library staff are

- working with McClure to tailor their suggestions to the library's needs and budget. The proposal from McClure should be ready next week.
- C. Per Capita Standards Review—Library administrative staff and board must review these once each year. Most standards the library still needs to meet will be met as a result of the Staffing Model committee's work.

Announcements—The library is participating in the annual library crawl for the first time, in which library patrons from across the southern half of the state are encouraged to visit participating libraries to learn about their services and win small prizes. Assistant Business Manager Janicki reminded board members up for reelection that nomination papers are now able to be circulated, and offered hard copies to anyone who needed them.

Adjournment - On a motion by Adams, the meeting was adjourned at 6:54 p.m. Motion passed by voice vote.

The next meeting is Wednesday, November 10th, 2022, at 6 p.m.

Respectfully submitted,
Logan Janicki