

Vespasian Warner Public Library District
Property Committee
April 29, 2021 Meeting Minutes

Meeting called to order at 10:03 am

Members present: Ed Torbert, Janelle Sams-Thomas

Others present: Samantha Rusk, Lucas Snow

The minutes from the March 1, 2021 meeting were approved as written.

Landscaping

Snow gave an update on landscaping efforts. Partnerships with the University of Illinois Extension Master Gardeners are going well. They are looking at options for a pollinator bed near the shed. The area near the railroad tracks will be mulched as well as the area directly below the electronic sign.

Elevator Renovation

Snow presented the quote for a solid state motor and laser door edges to be installed in the elevator from ThyssenKrupp. Snow had reached out to other elevator service companies, but did not receive interest in servicing the library. The committee will recommend that the upgrades be made at the May board of trustees meeting. Torbert asked Snow and Rusk to review the contract and clarify the liability insurance clause before the board meeting.

Capital Plan Update

Snow reviewed the progress being made on the HVAC system with Entec. The plan to upgrade or replace several units over the next couple of years is still being finalized. There are some chiller issues which may require a future committee meeting.

Meeting adjourned at 10:32 am