

Vespasian Warner Public Library District  
Property Committee  
April 4, 2023 – 2pm Meeting Minutes

Meeting called to order at 2:00 pm

Members present: Laura Hale, Janelle Sams-Thomas

Others present: Samantha Rusk, Lucas Snow

The minutes from the 9/8/22 meeting were approved as written.

#### Review of Roofing Quotes

Snow and Rusk presented four quotes for roof repairs for the flat section of the roof on the southwest side of the building. The committee agreed that Henson Robinson offered a variety of options for repair as well as services offered in comparison to cost. The committee will recommend the quote to the board at the April board meeting.

#### HVAC Project Update

Rusk and Snow stated that the assessment and schematic design process should be wrapped up by the end of April. Engineers from McClure will be on site within the next week to complete final in-person assessment work.

#### Capital Plan Update

Snow and Rusk have updated an internal Capital Asset Plan with new cost estimates, potential vendors, and project priorities. It will be shared with the full board at the April meeting.

Meeting adjourned at 2:17 pm