

**Vespasian Warner Public Library District**  
**Clinton, IL 61727**  
**Board of Trustees Meeting**  
**September 13, 2023**

President Jonah Kolb called the meeting of the board to order at 6:02 p.m. Roll call was taken with the following members present: Kolb, Matt Love, Becky Adams, Logan Redman, Stephanie Coonce, and Laura Hale. Absent: Janelle Sams-Thomas. Also present: Executive Director Bobbi Perryman and Business Manager Samantha Rusk.

Minutes—On a motion by Love, the August 23 board meeting minutes were approved by voice vote.

Approval of Bills—None

Correspondence—None

Staff Reports

- No one has been hired for now as assistant children’s services manager.
- Nine people have applied for the programming manager’s position; the director is in the process of winnowing them down and selecting the top three for in-person interviews.

Standing Committee Reports:

- A. Finance—Love noted that excess cash at First National Bank in our demand deposit account has been moved to six-month CDs earning five percent interest.
- B. Property—The committee is working on preferences to be included in a bid proposal for the first phase of the HVAC project. McClure Engineering is updating their schematic design, with an end of October goal for completion, but we would also be good with it done by the end of the year.
- C. Personnel—The committee is working on job descriptions. Staff wages will be discussed at the October meeting.
- D. Policy—See B below.

Business Items:

- A. Draft PTO Revision—Changes were made in our current policy to be in compliance with the new law which will take effect January 1. Redman moved to approve the revisions, and the motion passed by voice vote.
- B. Draft Item Display Policy—Adams moved to accept the proposed draft, with the addition of the sentence: “Displays in the library will be in age-appropriate areas.” under section 5 of the draft proposal. The motion passed unanimously by roll-call vote.
- C. Health Insurance Renewal—Adams moved to renew. The motion passed by voice vote.
- D. Appointment of Bobbi Perryman as FOIA officer—Adams moved to appoint Perryman FOIA officer. The motion passed by voice vote

Adjournment—On a motion by Redman, the meeting was adjourned at 6:52 p.m. Motion passed by voice vote.

The next meeting is Wednesday, October 11, 2023, at 6 p.m.

Respectfully submitted,  
Becky Adams