

Vespasian Warner Public Library District
Clinton, IL 61727
Board of Trustees Meeting
March 8, 2023

President Jonah Kolb called the meeting of the board to order at 6:02 p.m. Roll call was taken with the following members present: Kolb, Becky Adams, Logan Redman, and Laura Hale. Absent were Janelle Sams-Thomas, Matt Love, and Stephanie Coonce. Also present: Executive Director Bobbi Perryman, Business Manager Samantha Rusk, and Maintenance Supervisor Lucas Snow.

Minutes—On a motion by Redman, the February 8, 2023, minutes were approved by voice vote.

Approval of Bills—None.

Correspondence—None

Staff Reports

With the power out for six hours on the staff training day, most items were not covered.

Standing Committee Reports:

- A. Finance—none.
- B. Property—see business items.
- C. Personnel—New evening part-time clerks are Shellie Henderson and Olivia Totten.
- D. Policy—none.

Business Items:

- A. HVAC project call-in with McClure Engineering’s Alex Pugh and Chuck Dale-Derks lasted from 6:15-6:45.
Take-away:
 - 1. This is the end of life for our 30-year-old system of air handling units.
 - 2. The system’s negative air pressure and the resulting humidity is causing catastrophic failures.
 - 3. We will need to maintain the binary two-pipe system (either heat or cool) due to cost of a 4-pipe system.
 - 4. The 1992 system creates air stratification, making it difficult to move the air. We need to start with the 1908 building, where pipe corrosion failures are more pronounced.
- B. HVAC Project Budget Discussion—The goal was to assess the risks and trade-offs for the low, medium, and highest budgets projected for the project. The Finance Committee doesn’t want us to have less than a year’s assets in the bank, which means we have an upper boundary of \$1.5 million. A four-pipe system is not feasible under this budget constraint.

Adjournment - On a motion by Hale, the meeting was adjourned at 7:11 p.m. Motion passed by voice vote.

The next meeting is Wednesday, March 8, 2023, at 6 p.m.

Respectfully submitted,
Becky Adams