

Vespasian Warner Public Library District
Clinton, IL 61727
Board of Trustees Meeting
October 11, 2023

President Jonah Kolb called the meeting of the board to order at 6:03 p.m. Roll call was taken with the following members present: Kolb, Becky Adams, Janelle Sams-Thomas, Stephanie Counce, and Laura Hale. Absent: Matt Love and Logan Redman. Also present: Executive Director Bobbi Perryman and Business Manager Samantha Rusk.

Minutes—On a motion by Counce, the September 13 board meeting minutes were approved by voice vote.

Approval of Bills—None

Correspondence—The CEO program sent a card thanking the library for letting their class use the library's space.

Staff Reports—as reported in the board packet

Standing Committee Reports:

- A. Finance—none
- B. Property—They are reviewing 130 pages of technical information in preparation for the Phase I bidding process. The draft of the bid document should be ready to go within two weeks.
- C. Personnel—Callie Hill Eveland has been hired as part-time youth services assistant, as has Olivia Totten, who is working Monday and Wednesday evenings. Kelsey Gilman is off on Saturdays. We now need a part-time assistant for Tuesday and Thursday evenings. Marie Maltby is retiring as program coordinator after 13 years. Emily Dunham has been hired to replace her and will also be covering the circulation desk.
- D. Policy—Committee is working on new policy to keep our library current with state law changes. Policy to be reviewed next meeting.

Business Items:

- A. Staff Performance Review—Sams-Thomas moved that the board enter closed session at 6:27. The roll-call vote was unanimous to do so. The board re-entered public session at 7:11.
- B. Staff wages—Adams moved to set the Library Director's 2024 raise at \$71,000. A roll-call vote passed the motion unanimously. The library has done a good job adjusting the total spent on salaries downward, with attrition moving the total full-time positions from 11 people to 7. However, we find we need to adjust staff wages upward to stay competitive, to keep current staff happy, and to attract new hires.

Adjournment—On a motion by Sams-Thomas, the meeting was adjourned at 7:13 p.m. Motion passed by voice vote.

The next meeting is Wednesday, November 8, 2023, at 6 p.m.

Respectfully submitted,
Becky Adams