

The Vespasian Warner Public Library District at 310 N. Quincy St. in Clinton is seeking qualified applicants for the position of part-time maintenance assistant. Work schedule is Monday-Friday, 6:00 AM – 9:00 AM, with an anticipated January 2024 start date.

Responsibilities include, but are not limited to, custodial duties and assisting the maintenance supervisor with building upkeep. Must be willing to work on a ladder or scissor lift, and have the ability to bend, twist, stretch, and lift 50 pounds. Background check required. \$15.00/hour with paid holidays.

Visit the library or www.vwarner.org for an application and job description. Applications are due by 4pm on Friday, December 1, 2023 and can be turned in at the library's main desk or by email to Lucas Snow at snow@vwarner.org.

Maintenance Assistant

Qualifications

- a) Ability to follow directions well
- b) Ability to bend, reach, climb stairs, and lift 50 pounds

Duties

- a) Custodial
 - a. Trash removal
 - b. Sweeping/mopping/vacuuming
 - c. Dusting
 - d. Bathroom cleaning
 - e. Assisting in floor cleaning and care
 - f. Carpet shampooing
- b) Assisting the maintenance supervisor
 - a. Painting
 - b. Ladder spotter
 - c. Scaffold construction/removal
- c) Moving furniture
- d) Stripping/waxing floors
- e) Snow removal
- f) Other duties as assigned