

Vespasian Warner Public Library District
Personnel Committee Meeting
Minutes
Wednesday, September 13, 2023 3PM

Members present: Stephanie Coonce, Jonah Kolb
Others present: Bobbi Perryman

The meeting began at 3:09

Minutes from the August 30, 2023 meeting were approved as written. Closed minutes from the August 30, 2023 meeting were approved as written.

The committee reviewed the job descriptions and asked for a higher-level overview for board review. Perryman will find example job descriptions to send out.

The committee reviewed the health insurance options for staff for 2024 and will recommend the board renew the base plan.

Perryman updated the committee on the job searches for youth services assistants and adult program coordinator. Because there were not enough suitable candidates for the youth services assistant positions, the committee recommended failing the search and re-posting.

Perryman updated the committee on the status of a worker's comp claim.

The meeting adjourned at 3:46.