

Open Meetings Act

The board will follow all state laws governing meetings of public bodies and will adhere to the rubrics of the Open Meetings Act (5 ILCS 120/). A quorum is four trustees. Votes must pass by a majority of those present. The secretary will record the results of all votes taken and will note absentees and abstentions.

Postings: The library director, or his or her designee, will post all board meeting and committee meeting agendas on the library's website and on the library's front door no fewer than 48 hours before the meeting. Approved minutes from all meetings will be posted on the library's website no fewer than three business days after approval. Minutes will remain on the library's website for one fiscal year before being removed. Physical copies of agendas and minutes will be kept in the library's records indefinitely.

Public Comment: Visitors are asked to introduce themselves and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the board president, not to exceed a total of twenty minutes. [adopted 2/21/2019]

Adopted 8/19/20