

Vespasian Warner Public Library District
Property Committee
August 10, 2022 Meeting Minutes

Meeting called to order at 10:00 am

Members present: Ed Torbert, Janelle Sams-Thomas

Others present: Samantha Rusk, Lucas Snow

The minutes from the June 2, 2022 meeting were approved as written.

HVAC Statements of Qualifications Review

The committee reviewed a four submissions from the library's Request for Qualifications (RFQ) for an HVAC assessment. Each firm's submission was reviewed and scored. The top three firms were to be invited to an interview to gather additional information, but two submissions tied for scores. Therefore, all four firms will be invited for the interview phase of the process. The committee reviewed available dates for the interviews and Snow and Rusk will schedule each firm for a time to meet.

Meeting adjourned at 11:31 am